



CONFIDENTIAL
NETAJI SUBHAS OPEN UNIVERSITY

OFFICE OF THE CONTROLLER OF EXAMINATIONS
134/1, Meghnad Saha Sarani, Kolkata-700029 (PHONE NO. 2465-6936/6516 FAX: 2463-0293)
E-MAIL: examinations@wbsoou.ac.in

Ref No. Ass / T / E / CoE PT&PA/VII

Date 12-05-2015

Subject: PG ELT Paper: VII

To
Prof / Dr / Sr / Smt. Sadhan Sengupta

Dear Sir / Madam

I am directed to state that Netaji Subhas Open University has been pleased to appoint you as **Term End and Assignment** Question Paper Setter in **PG ELT (Paper - VII)** for Post Graduate (PG) Term End Examination **December 2014 / June 2015** and Assignment for **June 2016** Examination to be conducted by the University.

You are requested to prepare **ONE SET OF TERM END PAPER** and **ONE SET OF ASSIGNMENT PAPER** of 100 marks each of the aforesaid paper.

The questions will be set both in Bengali and English (version) except language paper/s.

Remuneration will be paid as per University rules.

Officers in Govt. Service have already been permitted to undertake such work and draw remuneration for which no further reference to Govt. is necessary.

If any person related to you in any way appears at the examination, the University may please be informed of the name of the candidate before taking up the work.

If you are unable to accept the offer kindly return the papers sent herewith by return of post. It will be appreciated if you would kindly inform your acceptance of the offer in advance over the phone (2465-6936/6516 7110).

You are also requested to **submit the Question paper latest by 19-05-2015** you are also requested to send the remuneration bill duly filled in along with the question paper and other relevant material if given to you.

No information relating to your acceptance of the work should be disclosed to any other person. All correspondence on the subject may kindly be treated as secret and addressed to me by name in a closed cover marked 'confidential'.

Yours faithfully,

Controller of Examinations (Acting)

- Encl :**
1. Guideline for preparation of question paper
 2. Syllabus / Study Material
 3. Last question paper (Term-End & Assignment)
 4. Question preparation sheet & continuation sheet
 5. Remuneration bill
 6. Confidential Envelopes (sent herewith for your use)

HR,
CoE,
12/05/15